

Stroud District Foodbank Chair of Trustees Role Description

The Chair of Trustees plays a vital role in leading Stroud District Foodbank and ensuring the Board of Trustees works effectively to achieve our charitable aims. In addition to the general responsibilities of a trustee, the Chair provides leadership, guidance, and support to both the Board and the Foodbank Manager. The key duties include:

- Providing leadership to the organisation and the Board, ensuring all activities remain focused on delivering the charitable purposes and public benefit of Stroud District Foodbank.
- Chairing and facilitating Board and management committee meetings.
- Giving direction to Board policy-making and ensuring decisions are implemented.
- Representing Stroud District Foodbank at functions, meetings, and in the community, and acting as a spokesperson where appropriate.
- Bringing impartiality, fairness, and objectivity to all decision-making.
- Planning the annual cycle of Board and general meetings and setting agendas.
- Supporting the development of the Board, including trustee induction, training, appraisal, and succession planning.
- Addressing conflict within the Board and organisation in a constructive way.
- Liaising with the Foodbank Manager to maintain an overview of the organisation's activities and provide appropriate support.

- Leading the process of supporting, line managing, and appraising the performance of the Foodbank Manager.
- Conducting staff appeals against disciplinary action and hearing staff grievances as required.
- Ensuring the Vice-Chair can act effectively in their absence and delegating assignments as appropriate.

Person Specification

In addition to the qualities expected of all trustees, the Chair should demonstrate:

Essential

- Strong leadership skills.
- Experience of committee or Board work.
- Good communication and interpersonal skills.
- Tact, diplomacy, impartiality, and fairness.
- Ability to respect confidences.

Desirable

- Experience in the voluntary or community sector
- A wide professional or personal network and willingness to use it to support fundraising efforts.
- Experience of line management.
- Ability to work effectively as part of a team.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

What You'll Gain

Becoming a trustee is an opportunity to:

- Make a real difference in your local community.

- Learn new skills in governance, strategy, and leadership.
- Volunteer alongside a diverse team of committed people.
- Contribute your voice, experience, and ideas to help end the need for foodbanks.

We're committed to building a board with a variety of perspectives. We particularly welcome applications from people with lived experience of poverty.